Draft Email for Educational Entities

**Subject:** Exploring Partnership Opportunities for Student Apprenticeships and Internships

Dear [Name],

I hope this message finds you well. My name is [Your Name], and I am the [Your Title] at [Dealership Name] in [City]. I’m reaching out to explore the possibility of beginning a conversation around **student internships and apprenticeship opportunities** between our dealership and [School/Program Name].

Like many in the automotive industry, we are focused on developing the *next generation of skilled service technicians* and providing students with clear, realistic pathways from education into rewarding careers. We believe dealerships can play an important role by offering **hands-on learning experiences**, structured mentorship, and exposure to modern vehicle technology   
that complements classroom instruction.

We are particularly interested in:

* Introducing students to automotive service as a viable long-term career
* Offering paid internships, job shadowing, or entry-level apprenticeship experiences
* Aligning on skills, expectations, and professional standards that prepare students  
  for success
* Exploring ways to support students transitioning from school into full-time employment

If you’re open to it, I would welcome the opportunity for a brief introductory call or meeting at your convenience. Please let me know what works best for your schedule.

Thank you for the important work you do supporting students and career development in our community. I look forward to the possibility of connecting.

Warm regards,

[Your Full Name]  
[Your Title]  
[Dealership Name]  
[Phone Number]  
[Email Address]

**Disclaimer:** *These materials have been prepared for informational purposes only. Nothing in the materials is intended to constitute legal advice. Consumers should contact their attorney to obtain advice with respect to any particular legal matter. The presentation of this information is not intended to encourage concerted action among competitors or any other action on the part of dealers that would in any manner fix or stabilize the price or any element of the price of any good or service.*